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Next 1 Page(s) In Document Denied

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26 NOV 1969

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science & Technology
✓ Deputy Director for Support

SUBJECT : Personnel Reductions

REFERENCE : Memoranda from Executive Director-
Comptroller to each Deputy Director,
dtd 10 November 1969, Same Subject

1. As you know, the Agency is required to effect a net reduction in its personnel strength of five percent during Fiscal Years 1970 and 1971. This means [] positions. At the same time, new high-priority functions will be undertaken which will require at least [] new positions. In other words, our problem is the elimination over this period of time of somewhere between [] positions from the [] which were distributed in our FY 1970 budget and against which the Presidential reductions were established.

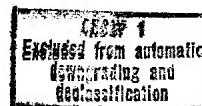
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2. I felt safe in establishing your FY 1970 year-end ceilings as explained in referent memoranda, because certainly your year-end ceilings for FY 1971 will be somewhat less. Moreover, the new FY 1970 year-end numbers seem to be about what we can and should achieve in the next seven months. Insofar as possible, however, we should look at the reductions required across both years and effect the necessary changes based on our best operational and programmatic judgments.

3. As we have discussed, the elimination of positions does not solve what may be a more troublesome problem, and that is the disposition of the related personnel. These two problems must be solved almost simultaneously but unless you eliminate the positions

SECRET

SECRET

first, you don't really know what your personnel problem is -- and its solution becomes much more difficult. We must therefore proceed forthwith with the identification of the positions which are to be eliminated by 30 June 1971. I need the advice and assistance of the Deputy Directors in trying to reach a decision which will be equitable and at the same time reflect true Agency priorities.

4. I am attaching hereto a list of activities which I think we should consider. Even if all of these were accepted, however, they would not supply enough positions to do the whole job. I therefore need additional suggestions of your own as to how we will effect the entire reductions. In order to prepare our budget for submission to the Congress, we will have to reach these decisions not later than 30 January 1970.



L. K. White
Executive Director-Comptroller

Attachment:

List of Candidates for Possible Personnel Reductions

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Next 5 Page(s) In Document Denied